

Douglass High School Partners in Education

Meeting Minutes

November 18, 2013

Present: Marva Miles, Stephen Gaither, Bobbi, Hauptmann, Dwayne Davis, Katherine Wilson, Heather Stewart, Julie Coleman (11/21), Malinda Gee (11/21), Laura Bolerjack, Terry Alexander, Laura Zinszer, Karen Cotrell, Angela Fadness

Next meeting: December 16, 8:00-8:30 am, DHS Rm 320

I. Job Networking Fair Comments and Suggestions

- **Comments:**
 - At Least 50 students participated
 - Better location
 - Better student understanding
 - Greater number of students with resumes
 - Too many students all at once, traveled in packs
 - Interviewers did not have enough time to fill out student comment sheets and rubric
- **Suggestions:**
 - Go over rubric as a group so that we have consistent expectations for students
 - Have advisors and business name on rubric
 - Needs to be longer (most Job Fairs are at least 4 hours long)
 - Need more than one interviewer per business
 - Offer prized for appropriate dress

II. 2nd Semester 11-12th Grade Advisory Partners

- Meet at least once a month with 10-15 students 12:30-1:00 pm to work with advisory teachers to prepare students to transition to the world of work. Such as: resumes, applications, interview skills.
- Partners that are interested should contact Angela Fadness by November 27
- Business partners and advisories will meet for introductions in December before Christmas break

III. 2nd Semester 9-10th Grade Career Exploration

- Businesses wishing to offer field trips for 9-10th grade students please let Angela Fadness know
 - 10 students at a time, no more than 3 tours in a day
- Suggestions made to contact CPS about Career TV project with the Chamber of Commerce